

## Information on Data Processing

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### 1. Name and contact details of the data controller responsible for the data processing and of the company data protection officer

This Data Protection Notice applies to data processing by

#### *Data controller*

GebrüderHörr GmbH, represented by Thomas Hörr and Andrea Schneider, Hochwaldstraße 76, 78667 Villingendorf, phone: 0741 348 544 11, fax: 0741 348 544-50, email: info@hoerr-metalltechnik.de

We are not obligated at this time to appoint a data protection officer. You may contact the data controller at any time with the indicated contact details.

### 2. Processing of personal data

We gather the following information from you:

- salutation, first name, last name, title if applicable, your or your named contacts'
- valid email address(es);
- postal address(es);
- phone number(s) (fixed and/or mobile phone) and fax number(s) if applicable;
- bank details if applicable;
- information needed for the processing of your order.

These data are gathered for the purpose of processing our contractual relationship, in particular to

- identify you as our customer or supplier;
- for correspondence with you;
- for invoicing.

The data processing takes place upon your enquiry or for the performance of the contractual duties, and it is required pursuant to Art. 6 (1) sent. 1, lit. b) GDPR for the named purposes of the performance of the contract concluded with you.

The personal data gathered by us for the contract processing will be stored until the expiration of the respectively applicable statutory periods for this (including limitation periods) and deleted thereupon, unless We are obligated for a longer storage pursuant to Art. 6 (1) sent. 1, lit. c) GDPR, based on retention and documentation obligations under tax and commercial or other law, or if you have consented to longer storage pursuant to Art. 6 (1) sent. 1, lit. a) GDPR.

### **3. Transfer of data to third parties**

Your personal data will not be transferred to third parties for any purpose other than the purposes listed below: We will transfer your personal data to third parties only if this is required according to Art. 6 (1) sent. 1, lit. b) GDPR for the fulfilment of the contract concluded with you. We will transfer your data, e.g. to freight forwarders, other delivery companies or payment service providers.

### **4. Rights of data subjects**

You have the right

- according to Art. 15 GDPR to request information about the personal data relating to you that is processed by us; You can obtain information in particular about the purposes of the processing, the categories of personal data, the categories of recipients to whom your data has been or is being disclosed, the planned storage period, the existence of a right to correction, erasure, restriction of processing or the right to object, the existence of a right to lodge complaint, the right to obtain information of the source of your data if it has not been gathered on our website, and about the existence of an automated decision-making process including profiling, and if applicable, explanatory information about the related details;
- according to Art. 16 GDPR to demand the immediate correction of inaccurate data or the completion of incomplete personal data about you that is stored by us;
- according to Art. 17 GDPR to demand the erasure of your personal data stored by us, provided that the processing is not required to exercise the right to free speech and information, fulfil a legal obligation, or for reasons of public interest or to assert, enforce or defend against legal claims;
- according to Art. 18 GDPR to demand the restriction of the processing of your personal data to the extent, as you deny the correctness of the data or the processing is illegitimate but if you reject the deletion of the data and We no longer need the data, meanwhile you require the data to assert, enforce or defend against legal claims or you have objected to the processing according to Art. 21 GDPR;
- according to Art. 20 GDPR to demand being provided with your personal data that you have made available to us in a structured, common and machine-readable format or demand the transmission of the data to another data controller;
- according to Art. 7 (3) GDPR to revoke your consent previously given to us at any time. This entails that We may no longer continue with the data processing that was based on this consent in the future; and

- according to Art. 77 GDPR to lodge complaint with a supervisory authority. In the normal case, you can contact the supervisory authority for this purpose at the place of your residence or work, or at the registered office of our company.

## **5. Right to object**

If your personal data are processed on the basis of legitimate interests pursuant to Art. 6 (1) sent. 1, lit. f) GDPR, you have the right to object to the processing of your personal data according to Art. 21 GDPR, provided that there are reasons resulting from your personal situation or insofar as the objection is aimed against direct marketing. In case of the latter, you have a general right to object, which We will adhere to without specification of a particular situation.

If you would like to exercise your right of revocation or objection, it is sufficient to send an email to [info@hoerr-metalltechnik.de](mailto:info@hoerr-metalltechnik.de). You can also direct your objection by post to GebrüderHörr GmbH, Hochwaldstraße 76, 78667 Villingendorf.